

CORNELL COLLEGE BOARD OF TRUSTEES
2022 Young Trustee Application Timeline and Process

Revised April 13, 2022

- February 25 [Application information](#) is available.
- March 15-16 Information sessions will provide useful insight as you consider the role and responsibilities of Trusteeship, hosted by the Berry Career Institute team.
- Tuesday, March 15; 11:15 a.m.-12:00 p.m. – Hall Perrine (in-person)
 - Wednesday, March 16; 6:45-7:15 p.m. via Zoom
<https://cornellcollege.zoom.us/j/2313339809>
- ASAP Contact the [Writing Studio](#) to schedule an appointment for review of your personal statement.
- Contact the [Berry Career Institute](#) to schedule an appointment for review of your resume along with your personal statement. This appointment should occur after the personal statement review is conducted.
- Ask one faculty or staff member and one of your peers to address a recommendation letter to the Board of Trustees on your behalf. These letters must be submitted to the Office of the President via email to rscheer@cornellcollege.edu by 5:00 p.m. on Wednesday, April 20.
- By April 20 After your personal statement and resume are reviewed by the Writing Studio and the Berry Career Institute, submit your application materials to the Office of the President via email to rscheer@cornellcollege.edu. The deadline for submitting materials is 5:00 p.m. on Wednesday, April 20.
- Your application materials will be forwarded to members of the Board of Trustees Young Trustee Selection Committee who will review all applications and select finalists.
- By April 22 Finalists will be invited to schedule a personal interview.
- By April 25 Finalists should contact the [Berry Career Institute](#) to schedule an appointment for interview preparation. This appointment must be conducted by May 3. To guarantee a mock interview, please plan to schedule that as soon as you are notified that you will be interviewed.
- May 5 Interviews of finalists will be conducted.
- May 7 Finalists will be notified of the outcome.

If you have any questions, please contact RuthAnn Scheer in the Office of the President rscheer@cornellcollege.edu or (319) 895-4324.

Please understand that by submitting your application you are giving the Board of Trustees permission to discuss your candidacy with the College's senior staff and faculty.